

# Creighton University School of Medicine

## Medical Education Program Policies

POLICY: Student Peer Feedback Policy

GOVERNING BODY: Educational Policy Committee

APPROVAL DATE: 07/23/2024

REVISED DATE: N/A

LCME ACCREDITATION STANDARD REFERENCE: Element 8.5 Medical Student Feedback

### **PURPOSE**

This policy defines medical student's responsibility to provide constructive feedback to their peers through peer feedback of their small groups within the preclerkship years of the medical curriculum.

### **POLICY**

Participation in peer feedback is part of student's professional responsibility. Peer feedback facilitates a structured process for medical students to provide constructive feedback to their peers, thereby fostering professional development and a culture of self-improvement among medical students. Peer feedback serves as a source of data for continual self-improvement and is reviewed by faculty and the Peer Feedback Workgroup. Faculty will assess the quality of the student's peer feedback across the pre-clerkship curriculum, as outlined in the Pre-clerkship Peer Feedback and Faculty Assessment Guideline.

### Medical student peer feedback expectations

Faculty will review student feedback submissions to ensure submitted comments are professional and appropriate. The faculty evaluators will be aware of the identities of students providing peer feedback for the purpose of faculty assessment. However, peer feedback shared among students will be anonymous. Students are expected to complete all assigned feedback by the designated due dates. Failure to complete assigned feedback is considered a lapse in professionalism.

M1-M2 Curriculum Phase: Students are required to complete all assigned peer feedback for team members in case-based/team-based learning, ethics/humanities, and anatomy dissection sessions. Each student will receive faculty assessment on peer feedback during the pre-clerkship phase.

## **PROCEDURE**

1. Peer feedback will be conducted periodically throughout the preclerkship curriculum. Students are required to complete assigned peer feedback by the assigned due date. Feedback should be specific, constructive, and focused on areas for improvement.
2. Failure to complete assigned peer feedback:
  - A. A student who fails to complete required feedback by the assigned due date will receive an email notice of the lapse in professionalism and reminder of the policy.
  - B. If a student does not complete required feedback in a course that requires it to pass, an incomplete will be given for the course and an early concern notice will be filed.
  - C. If feedback is not completed within 2 weeks of the original due date, an early concern notice will be filed (this may be the second early concern notice if the feedback was a required pass activity within a course, as outlined in point "B" above), and a referral to the advancement committee will be given. The advancement committee will make a determination on the course grade, and whether a UN will be given.

## **SCOPE**

All students enrolled in the Medical Education Program.

## **ADMINISTRATION AND INTERPRETATION**

The Office of Medical Education will be responsible for:

- a. monitoring student adherence to the policy
- b. notifying the Advancement Committee of individual non-compliance. Please forward questions to the Office of Medical Education.

## **AMENDMENT**

This policy may be amended by majority vote of the School of Medicine Educational Program Committee.