Creighton University Institutional Review Board

How to: Sign Up for CITI

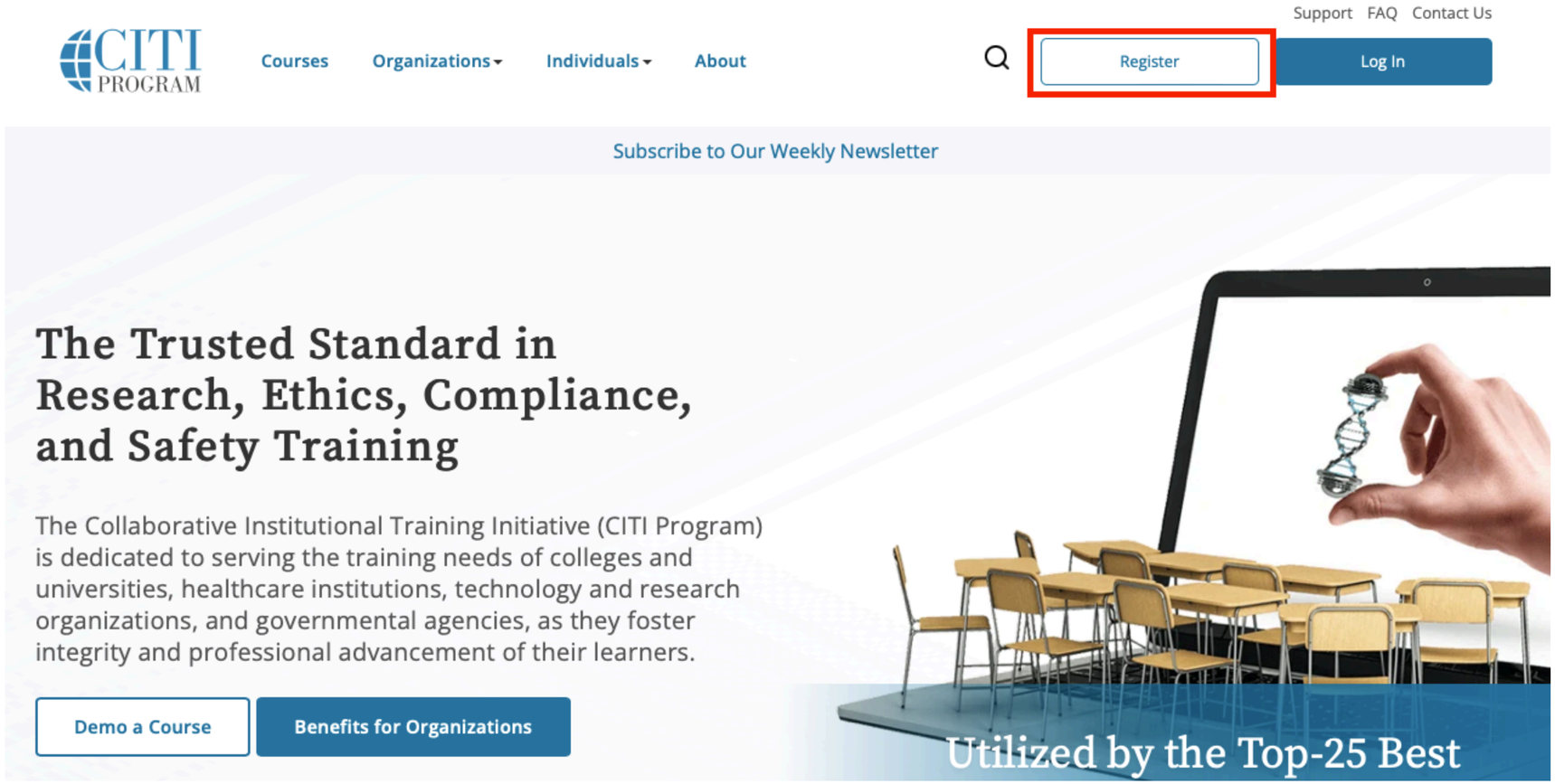
Effective 2022 11.08

Registering Your Account

HTTPS://CITIPROGRAM.ORG

1. Visit **https://citiprogram.org**
2. Click the ‘Register’ button

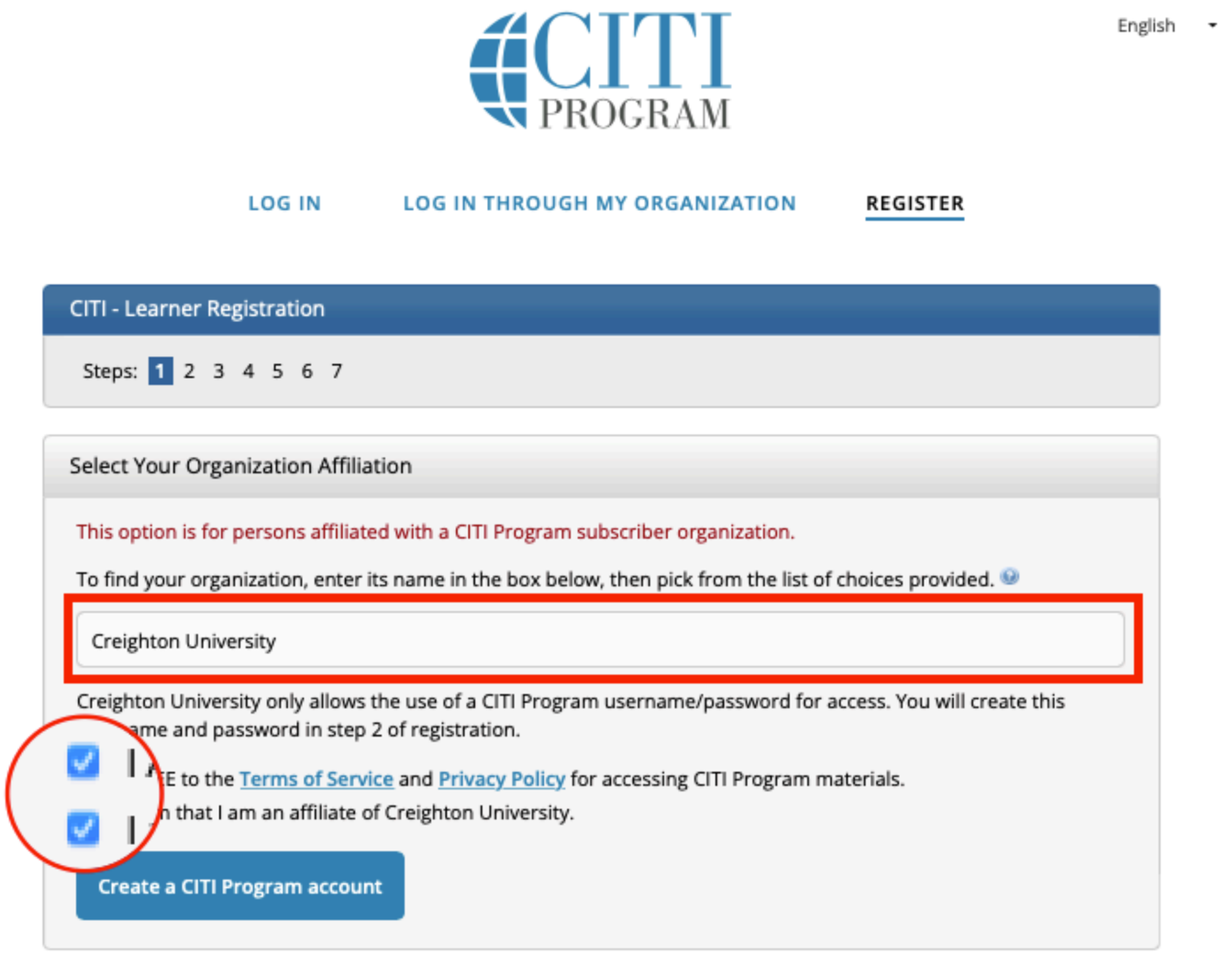
Note: Have an account and forgot login information? Email **ResearchCompEd@creighton.edu**



Organization Affiliation

‘Creighton University’

1. Type in ‘Creighton University’ as your Organization Affiliation
2. Agree to Terms and Privacy Statements
3. Affirm Affiliation
4. Click the ‘Create a CITI Program account’ button

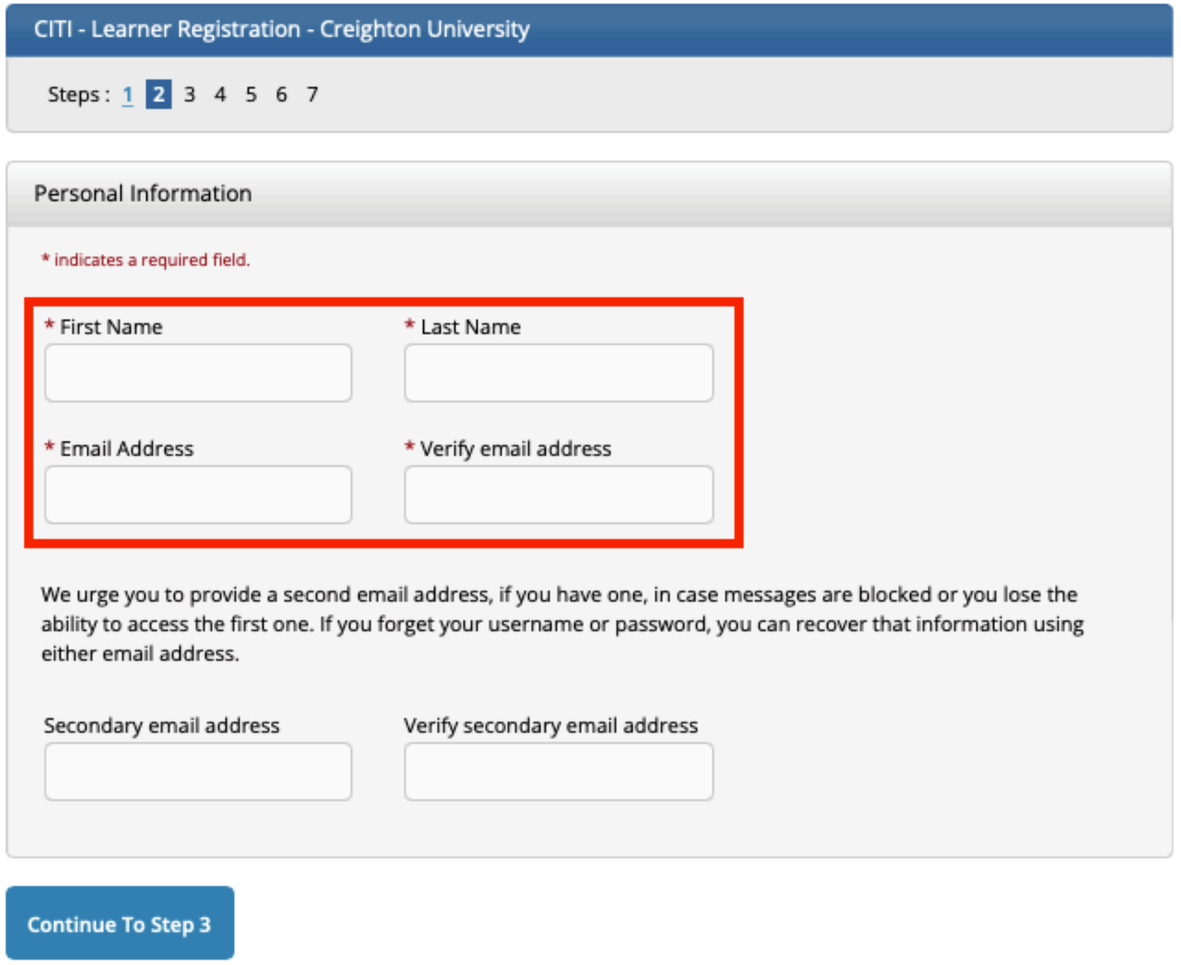


Personal Information

First and Last Name, Email Address

1. Fill in the First and Last Name
2. Provide your Email Address (If you use a Creighton email, this is preferred

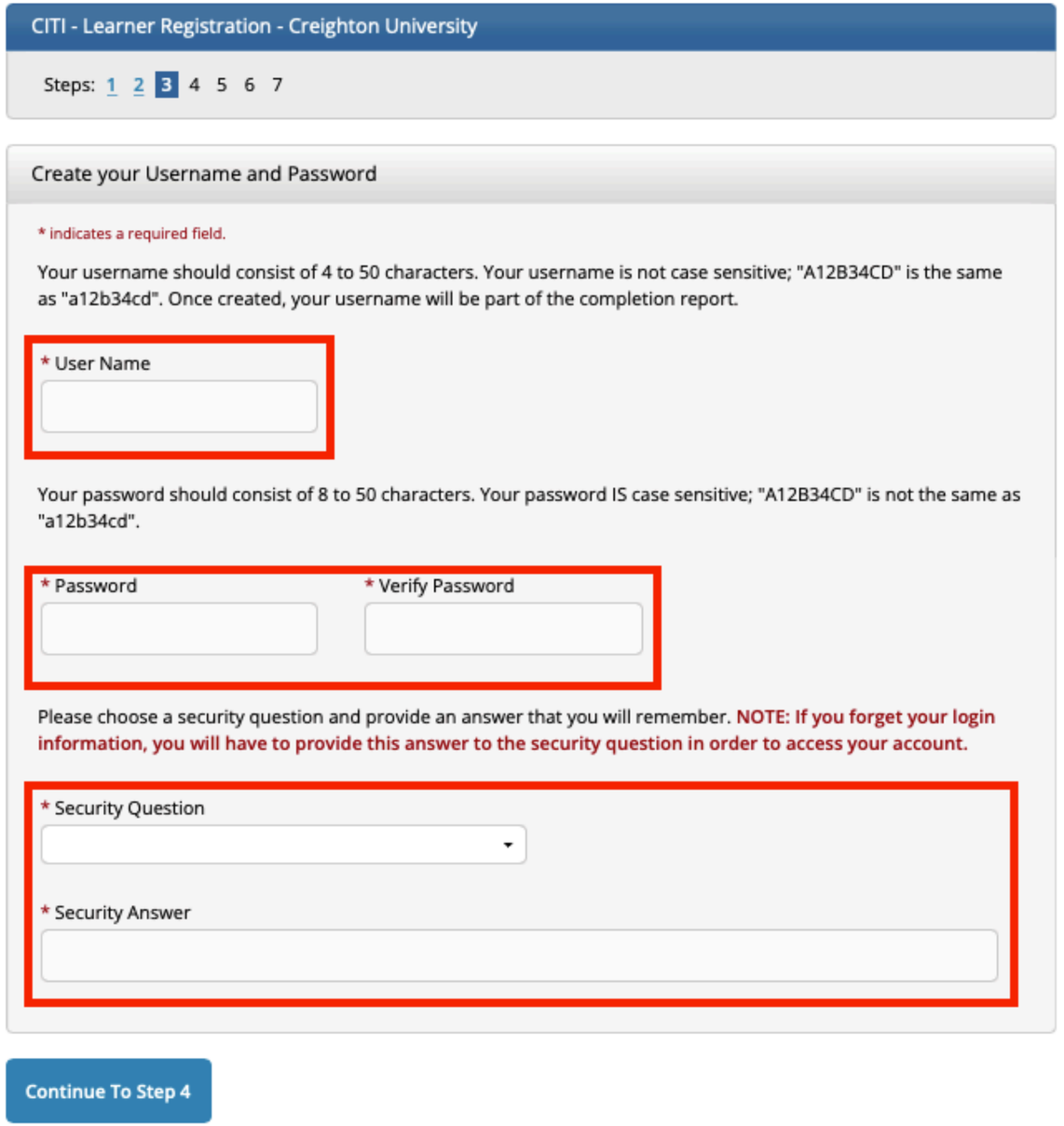
Note: Though not required, a secondary email is great if moving from institutions.



User Information

Username, Password, Security

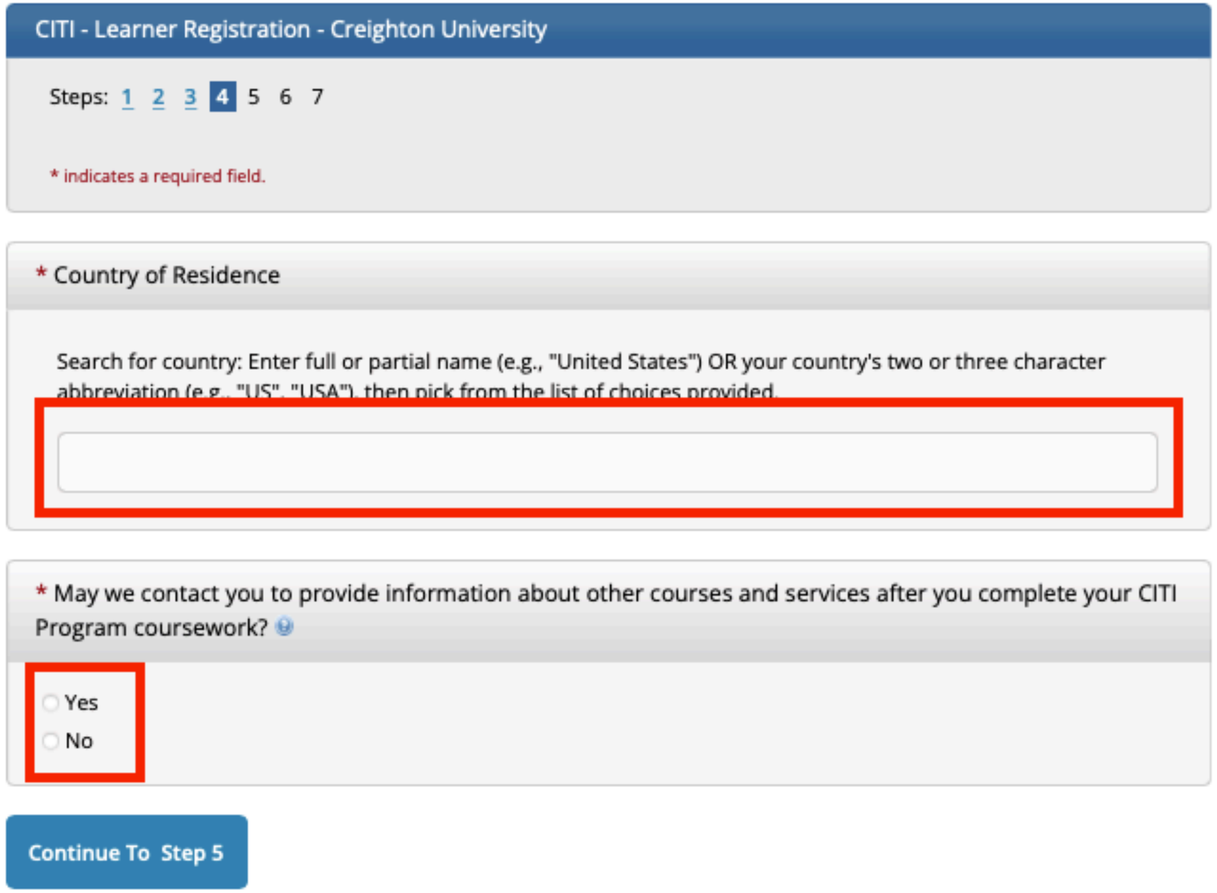
1. Fill in the User Name (the easiest is your Creighton netID)
2. Provide a Password
3. Provide a Security Question and Answer



Residence and Subscription

Country of Residence and CITI Information

1. Provide your current Country of Residence
2. Decide whether or not to receive information from CITI

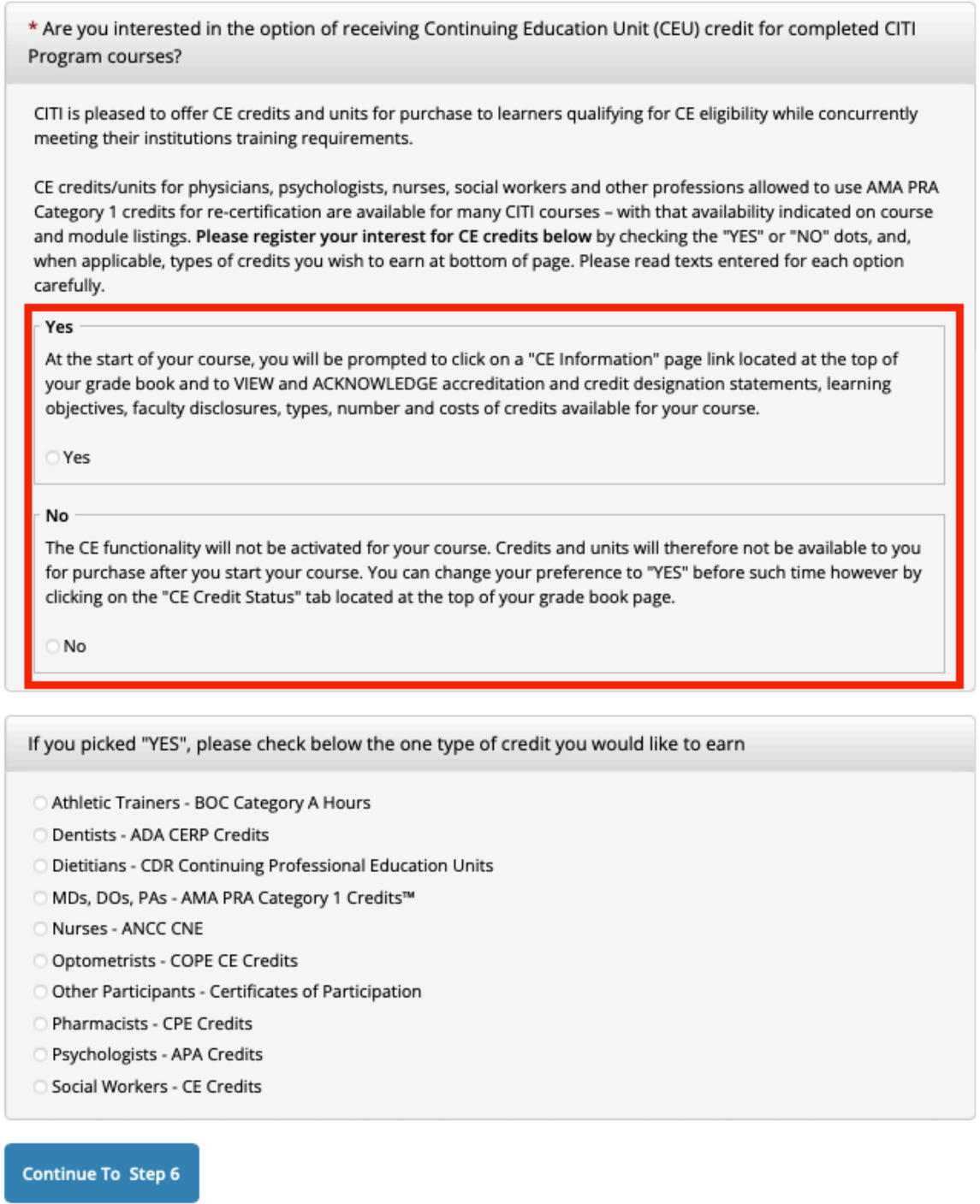


Continuing Education

Continuing Education Credits

1. If interested, enroll to receive CE credits/units

2. If ‘YES’ respond to additional questions about types of credit CITI offers



Creighton University Specific

Email, Demographic, Employment, etc.

1. Fill in all required fields

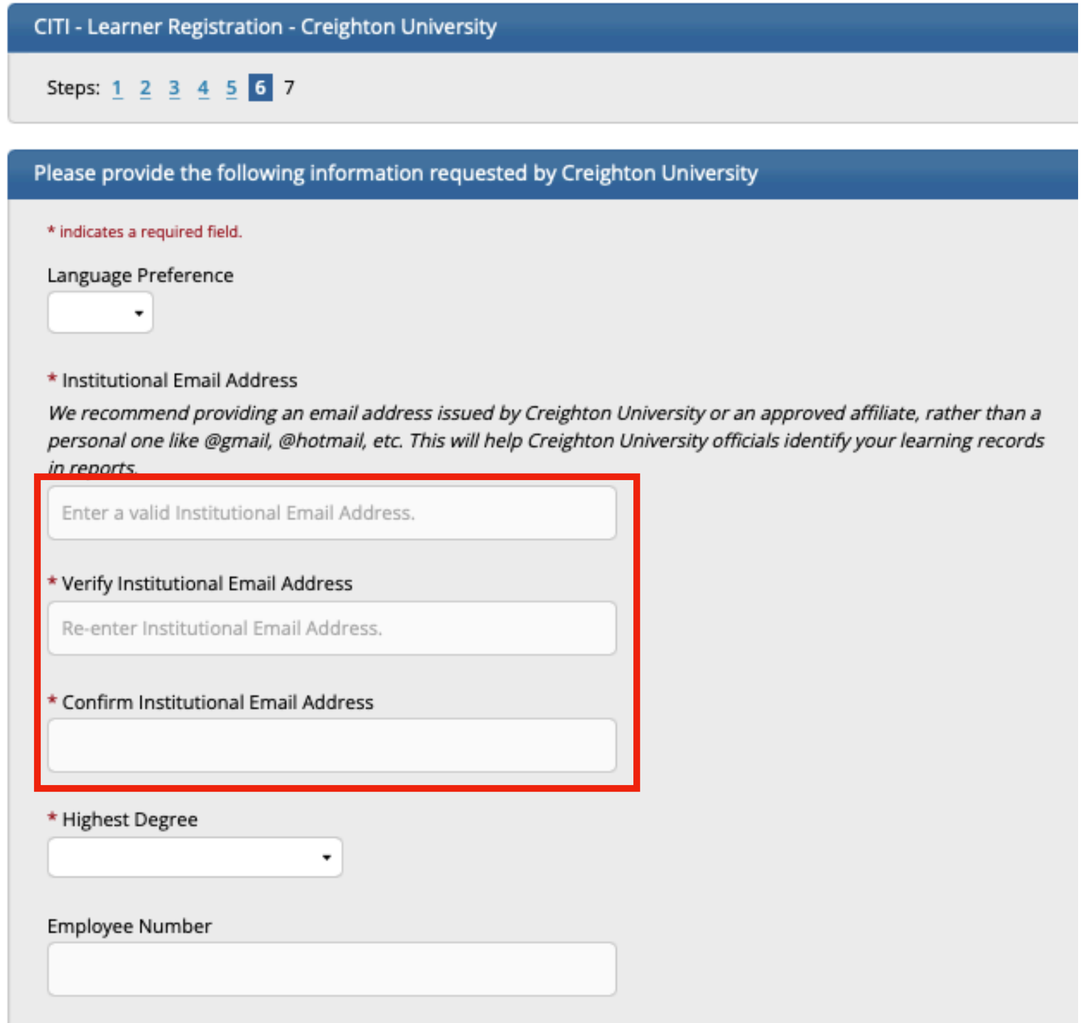
Note:

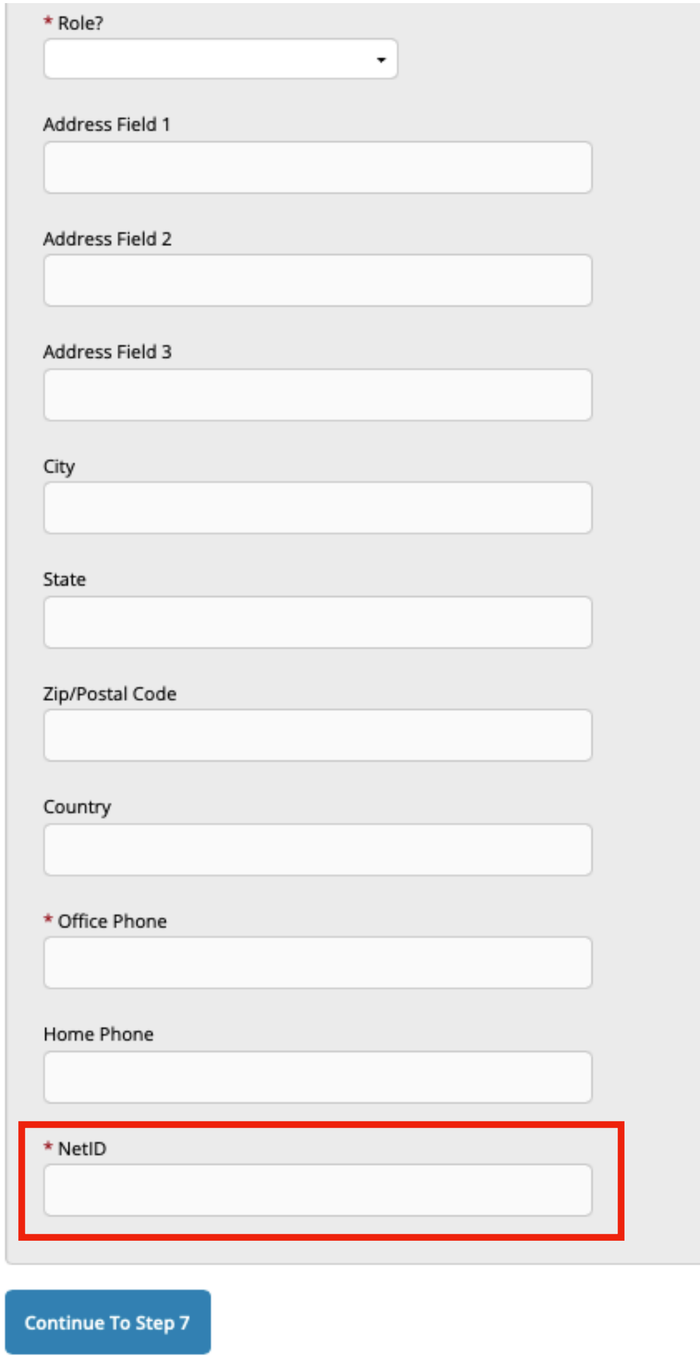
Not a CU Affiliate?

Please provide your own institutional email address or organization address.

Don't have a Creighton NetID?

Please provide your Creighton Net ID if you are a CU affiliate. If you do not have a Creighton Net ID please provide your InfoEd username.

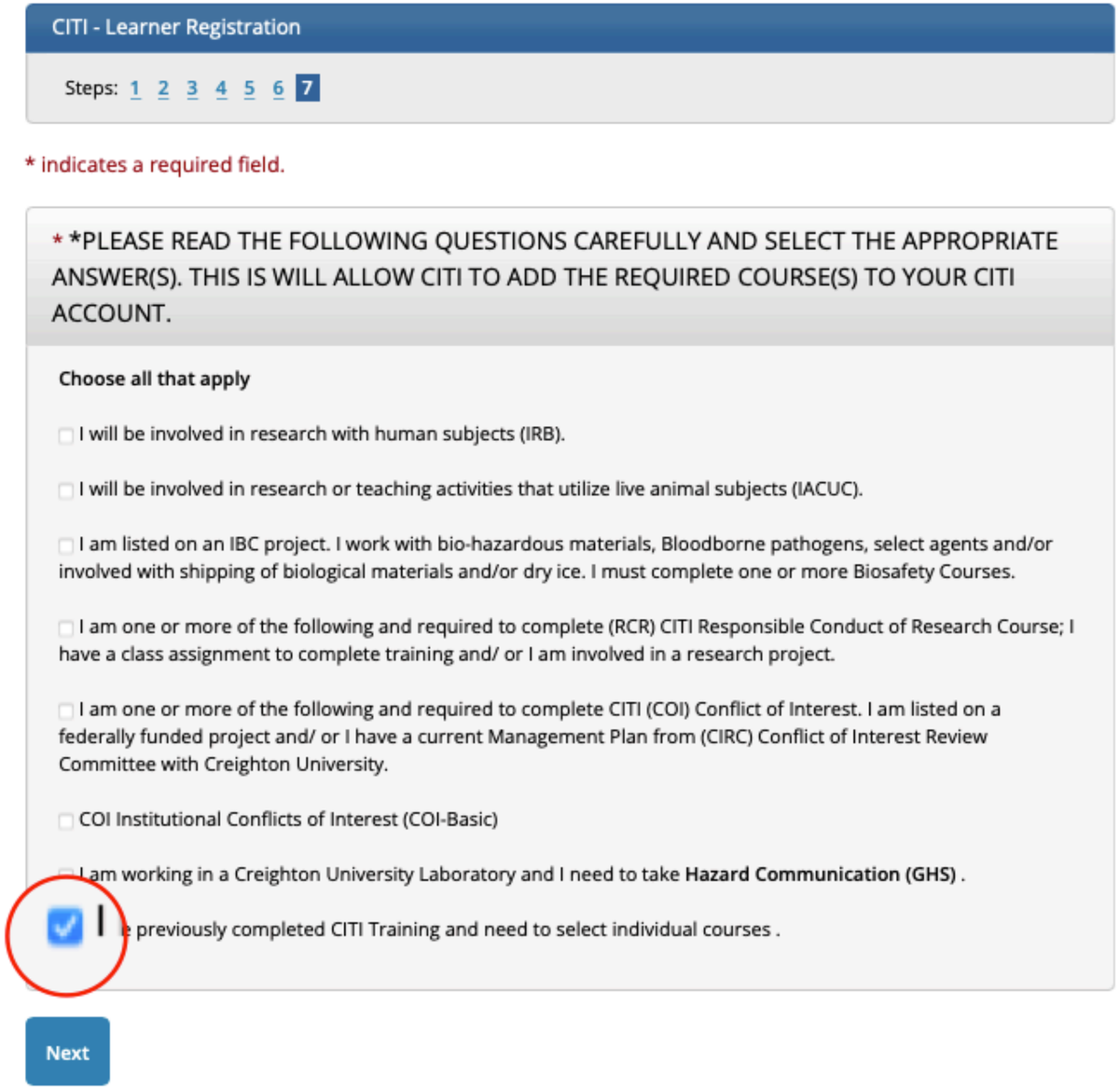




Selecting CITI Training

For Human Subjects Research

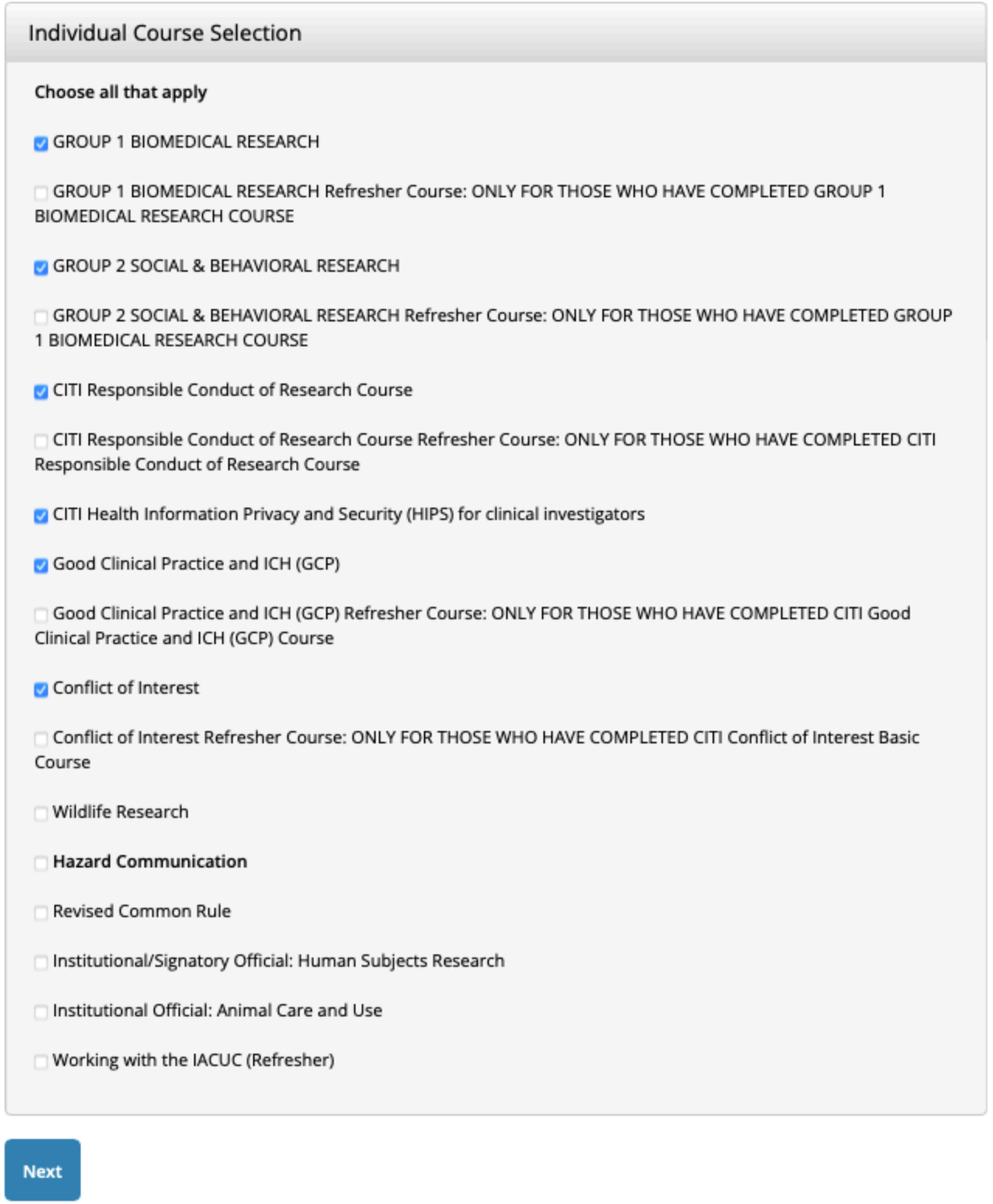
1. Check the last statement to select courses



Selecting CITI Training

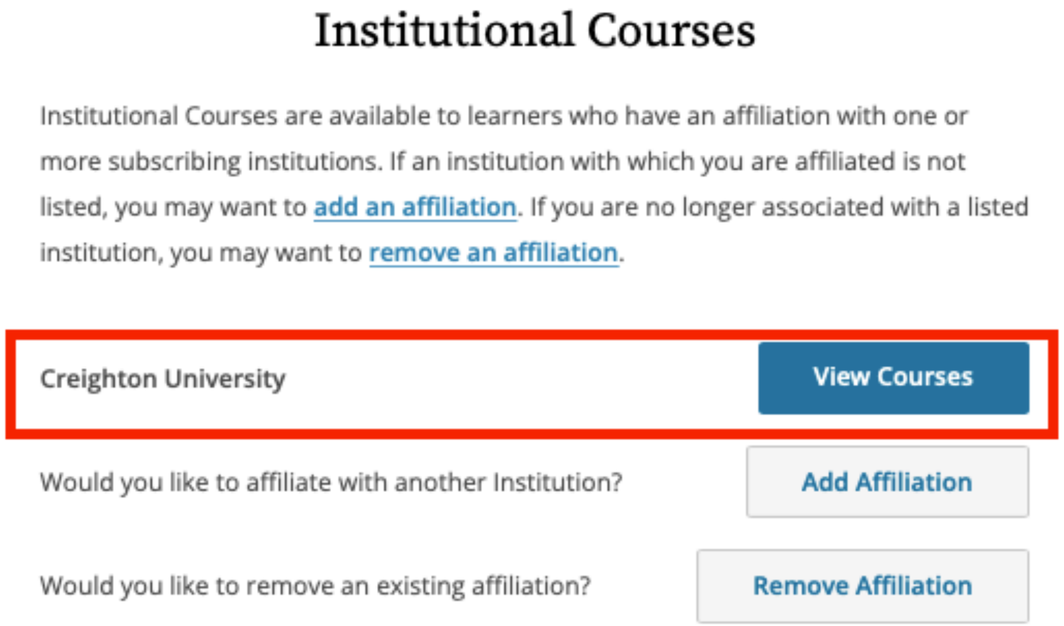
Consult ‘HSR Requirements’

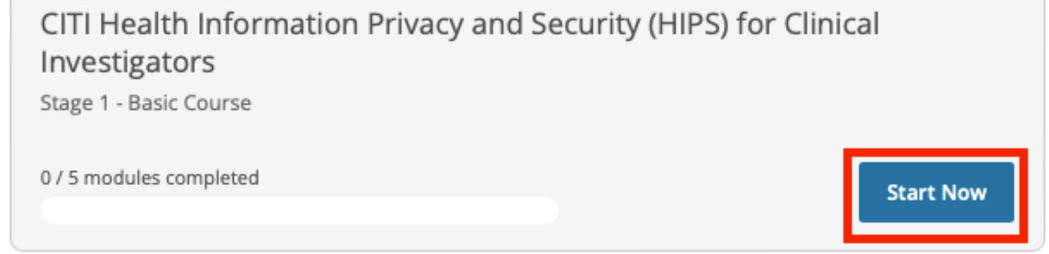
1. Check every applicable course based on the ‘HSR Requirements’ document for either **Biomedical** or **Social Behavioral** or **NHSR/QI** projects



Access Your Courses

Select Institution, Select Course, BEGIN





Questions?

CITI and the IRB

CITI Questions

- Compliance Office
- 402-280-3074
- ResearchCompEd@creighton.edu

IRB Questions

- IRB Office
- 402-280-2126
- IRB@creighton.edu